



FREQUENTLY ASKED QUESTIONS

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Is the internship only available to students who currently live on the reservation?

No, the internship is available to any eligible student enrolled into a higher education program regardless of their location, preference is given to eligible Navajo students in accordance with the Navajo Employment Preference Act and the Veteran Employment Preference Act.

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Do we need letter of recommendation?

Letters of recommendation are not required as part of the application package. However, you may include recommendation letters to enhance your submission.

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What should I do if my enrollment period for registering for classes is after the deadline to submit my intern application?

If your enrollment period comes after March 20, reach out to your academic advisor or registrar office to obtain a letter of intent to enroll.

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I am nervous about my interview. Are there any suggestions to help prepare me for the interview portion of my application?

It's okay to be nervous! Take a deep breath and remember that you're just having a conversation with us. Here are some general interview tips:

- Be sure to dress nicely during the interview
- Make sure you're in a quiet place where you won't be disrupted, and check your internet connection prior to the interview
- If you need to, it's okay to take a moment to collect your thoughts before answering a question
- Tie in your past experiences to your answer
- Have a few thoughtful questions ready to ask us at the end of the interview
- Never underestimate the power of a thank you email

Come prepared to discuss your educational background and any relevant coursework. Highlight any extracurricular activities or projects. Also be prepared to discuss any challenges you faced and how you overcame them, your strengths and weaknesses, and any skills you feel you could bring to the office.

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What should I expect to learn from the internship?

The overall goal of the program to prepare students for a future career in government and legislative affairs. We hope that through hands-on experience, mentorship, and exposure to critical issues, you will come out of this program with a deeper understanding of the current and emerging issues, trends, and legislative changes in tribal affairs.

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NAVAJONATION

WASHINGTON OFFICE

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Can we choose what policies we advocate for?

The Navajo Nation Washington Office advocates for a wide range of topics. Each Government & Legislative Affairs Associate (G&L) has a portfolio that includes their areas of expertise such as Public Safety, Natural Resources, Health, Education, Government-to-Government Relations, Transportation, etc. We try our best to align the interns with their area of interest within the portfolios that G&Ls have.

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Can we expand to other policies during the internship?

During the program, the interns will work on items from different portfolios in addition to their main topic. We believe that in order to get a better understanding of all issues that affect the Navajo Nation, you need to be exposed to more than one topic.

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Will I have a mentor to work with for the duration of the program?

Yes. Each intern will be assigned to a member of the Government & Legislative team, based on their areas of interest. Additionally, all interns will be managed by the Intern Supervisor for the duration of the program

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What should I expect during the first two weeks of the program?

During the first two weeks of the program, interns can expect to get an introduction to the DC area, receive an orientation, pick their topic of interest, and begin working with the G&L staff to advance the priorities of the Navajo Nation.

Due to the payroll cycle, the interns' first payday will be June 28. Please plan accordingly.

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What will be schedule be like?

Interns will work Monday through Thursday, from 9am to 6pm, with a one-hour lunch.

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Where will I be staying during the program?

Housing is provided as as part of this program, and is a five-minute walk from the office. Interns will stay in a University Dorm within walking distance to the office. Interns will have their own room but will share a suite with 3 other university students.

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